

DIRECTORATE OF ELEMENTARY EDUCATION, ODISHA, BHUBANESWAR

NO. DEEO-FEIV-SCMISC-0001-2023: 26262 // DT 13/12/2023

To

All Block Education Officers

Sub: Regarding verifying students' information under RTE 12(1)(c) from 2011 to 2020 into the RTE PARADARSHI portal.

Sir/Madam,

In inviting a reference on the subject noted above I am directed to request you to inform all the private schools under your jurisdiction to add the students' details who had already studied under RTE 12(1)(c) from **2011 to 2020** on the RTE PARADARSHI portal, if they have not done so.

Further, you are also instructed to verify those students' information through the RTE PARADARSHI portal and complete the verification process by **31st December 2023** positively.

The detailed steps for BEOs and Schools are given below:

The detailed steps for BEOs to verify the previous years' students' information (2011-2020) are given below:

Step 1	Go to https://www.rteparadarshi.odisha.gov.in/odisha
Step 2	Select Block Admin Login & login using the credentials.
Step 3	Click on your Students Tab and select Pending Students .
Step 4	You can now view student details by clicking on the hyperlink Student's Name and check all the details. After checking all the details, the admin has 3 options, i.e. Reject, Recheck and Verify . Admin must mention reasons for rechecking or rejecting any student visible for their respective school.
Step 5	An academic year filter allows block admin to view students' data according to their enrollment year-wise. The data can be downloaded in Excel format year-wise.
Step 6	When students are rejected or sent for rechecking, they can still be visible in the Pending Students list.
Step 7	When the students are Verified, they'll be visible in the Enrolled Students and All Students list.



The detailed steps for Schools to add student data under RTE 12(1)(c) from the academic year 2011 to 2020 are given below:

Step 1	Go to https://www.rteparadarshi.odisha.gov.in/odisha
Step 2	Select School Admin Login & login using your credentials.
Step 3	Click on your Students Tab, and all Pending Students lists will be shown.
Step 4	Click the Add Student button to add all students admitted under RTE 12(1)(c) during the offline process (2011-2020).
Step 5	When students are sent for rechecking , schools can update the correct details with proper BEOs recheck reason . If a student is verified or rejected , no action can be performed.

For any queries, please contact:

1. Arunangshu Mondal, Sr. Manager, Indus Action, Mob No: 8900441055
2. Bibhuti Das, Executive Tech, Indus Action, Mob No: 8118010606

Yours faithfully,


13/12/23
Deputy Director

Memo No 26263//Dt. 13/12/2023

Copy forwarded to all District Education Officers for information and necessary action.


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Deputy Director

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Deputy Director